



# ROCKLAND EMPLOYEES FEDERAL CREDIT UNION

170 East Central Ave  
Spring Valley, NY 10977  
(845) 371-5804 - FAX (845) 371-2652  
www.refcu.org

## CLOSING ACCOUNT FORM

Complete and sign this form in order to close your account. The balance will be withdrawn after you return your checks, ATM, Debit and Credit Card to REFCU. If you are on direct deposit or payroll deduction, please make sure you delete your account information from your payroll department prior to closing the account.

- Note: There will be a \$10.00 closing fee.
- Note: All outstanding checks must have cleared, or must have a stop payment placed on them, before any balance is sent out. You will be held responsible for any bounced check fees incurred for outstanding checks that come in for clearance after your account has been closed.
- **Note:** Accounts with negative balances will not be closed until payment is given for the negative balance.

Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

Address: \_\_\_\_\_ Permanent Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Local Phone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ SSN: (last 4-digits) \_\_\_\_\_ Date: \_\_\_\_\_

1- Which of the following types of accounts do you have with REFCU?  
 Savings only  Savings and Checking  Savings and Checking with ATM

2- Which account are you closing with REFCU?  
 Savings  Checking  Checking with ATM

3- Send the remaining balance of my REFCU account?  
 Cashier's Check  Wire Transfer

4- Please send the balance to my (one of the following):  
 Permanent Address  Local Address  Self Pickup

5- Why have you chosen to close your REFCU account?  
 Address Change  Inconvenience  Dissatisfaction our service

For office us only: Teller _____ Supervisor _____ Date _____
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**"Not For Profit, Not For Charity, But For Service"**